

Minutes of the GSAHRMM Board Meeting  
June 3, 2008  
Material Conference Room, Cristus Santa Rosa Hospital

Members Present: Marc Sager, President, Mike Johnson, President-Elect, Jim Moreland, webmaster, Tina Hanson, Treasurer, Francine Crockett, and Richard Tondre

Treasurer's Report: Tina advised that the Frost Bank Account had \$1840.64 as of June 2 2008. Marc Sager advised he had transferred \$1500 from the PayPal account on June 2 into the Frost account, and Mike Johnson said he had picked up a \$35 membership check from the mail box that morning which puts our total at \$3375.64.

Old business: none

New Business:

a. Board/President elect positions for 2009. Marc Sager advised that 5 board members had either moved out of the area or had not attended any educational sessions or board meetings since the organizational meeting in Jun 2007. In accordance with our by-laws these members can be replaced. We identified 5 new people who have indicated that they are interested and willing to serve: Larry Stallings (UHS), Cliff Healy (WHMC), Chad Fletcher (MEDCOM), Tom Behrens (Baptist), Darryl Lloyd (GDIT). We have also identified an individual willing and qualified to run for President-elect, Francine Crockett (UHS). By unanimous approval of the board, these names were approved to place on the ballot that will be emailed to all chapter members within the next 2 weeks. After 10 days the voting will be closed and the winners announced. ACTION ITEMS: Marc Sager to get list of chapter members to Jim Moreland for distribution of the ballots, Jim Moreland to work the website issues to get the ballot posted and voting procedures established.

b. Follow Up on Educational Forum 14 May 2008 at the Plaza Club – Marc Sager reviewed the suggestions that were implemented following the January educational forum including name tags and copies of the slides. All agreed that slides were very valuable to have to take back and review as well as make notes on during the presentations. Marc advised the group that just the reproduction of the slides for this meeting had cost over \$90. Several board members suggested checking their print shops to see if they could provide these at a better rate, as well as Minute Man Press as a more cost effective alternative. Marc said the challenge was that the final version of the presentations was not received until late the afternoon before so there was little choice at that point. This will be an action item for the next educational forum chair to press to get presentations in sufficient time for reproduction. We all agreed that the Plaza Club was a great venue, the food was excellent, and set a tone for the chapter that says we are a “class” organization which holds its events at attractive high profile locations. All agreed to use the Plaza again for our next forum. Some administrative changes will be made to better assure that charges are well understood prior to the event as there was some confusion this time.

c. Upcoming National AHRMM conference in San Antonio- The board discussed ideas for some sort of welcoming event from our chapter to the national delegates who will be coming to San Antonio in July. We decided on a reusable banner that we would put up in the reception/registration area and have board members greet the visitors. Mike Johnson said he would check with the Chamber of Commerce to see if there was some sort of coupon give away we could hand to people. We thought a nice banner could be reused at educational forums in the future if we kept it generic enough and left off specific dates. Francine Crockett said she would check with her public affairs department as they make banners quite often to see if they could provide the banner or suggest a price attractive vendor. Mike Johnson and Marc Sager will work on the wording

d. Chapter Affiliation Preparation – Mike Johnson led a discussion on the upcoming chapter affiliation questionnaire that is used to determine what level chapter we get designated. This past year we earned “bronze” level and our goal is to achieve “Silver” in the upcoming review. Mike pointed out several areas that we could easily modify our practices in order to take credit for work people are already doing, such as credit for community participation. The formalization of a newsletter that we post on the website will be done as well. We discussed the idea and explored the need of a CMRP review class as it drives points for recognition, but more importantly prepares our members for the professional certification exam. After discussion it was decided a class would be a good idea and the Sept timeframe was targeted. Mike Johnson and Marc Sager will start this process but hope to find others interested who can provide input and instruction. We expect the affiliation process review to begin shortly after the national conference in July. Achieving higher certification is important as it reduces our cost per Continuing Education hour from the certification center. This first year we had those charges waived, but will begin paying next.

e. Other New business:

a. It was recommended that we establish a chapter calendar to allow for better long range planning for events and for institutions that want to send their staffs to them. We will work on this over the next few months and get back to the board in Oct to propose a final version.

b. Date of next Educational Forum- Wed Oct 22 2008 was selected for the date of our next forum. This was approved by the board.

c. Chapter Roster – it was recommended we develop an electronic roster so members can contact other members as a professional resource. It also furthers our goal of social networking. Marc Sager will provide an electronic spreadsheet to Jim Moreland of current chapter members so he can manipulate them into a roster format. It was recommended to identify: name, position, organization, email address, work phone number.

Marc Sager  
President, GSAHRMM